



Petition for Waiver of Course/ Transfer of Credit

Procedure

It is the student's responsibility to gather the required documents and obtain petition signatures in the following order: Advisor, Chair of ADA Program at his or her university, and Class Instructor.*

Required Documentation

Attach the following documentation to this form:

- Syllabi for both courses (the one you have taken and the one you are petitioning NOT to take)
- Transcript that verifies course completion in good standing or work product if previous experience was not a formal course.

Name of Course

Requesting Waiver for Course (Name of course and course number)

Reason for Requesting Waiver

Prior Experience (Name of previous course)

Location of Prior Experience (Name of School)

Signatures

Student: Print Name: Date:

Advisor: Print Name: Date:

Program Chair: Print Name: Date:

Course Instructor: Print Name: Date:

*At least two faculty members from the ADA Program must sign this form. For example, in the event that the Advisor, Program Chair, and Class Instructor are the same faculty member, a signature must be obtained from a second faculty member from the ADA Program.